



Ref: Agenda/Council-08/09/2020

3<sup>rd</sup> September 2020

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Biggleswade Town Council** that will take place on **Tuesday 8<sup>th</sup> September 2020 via Virtual access, Biggleswade** commencing at **7.00 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

Peter Tarrant  
Town Clerk & Chief Executive

Distribution: All Town Councillors Bedfordshire Constabulary  
Notice Boards (2) County Library, Biggleswade  
Central Bedfordshire Council  
The Editor, Biggleswade Today

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_3q5XGMf-S--YYqYb2X9yKw](https://zoom.us/webinar/register/WN_3q5XGMf-S--YYqYb2X9yKw)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot.**

5. **INVITED SPEAKER - N/A**

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Council Meeting held on **Tuesday 25<sup>th</sup> August 2020** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Council Meeting held on **Tuesday 25<sup>th</sup> August 2020**.

9. **PLANNING APPLICATIONS**

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications. Click on the hyperlink on the heading of each planning application listed below.

a. **CB/20/02905/FULL - 102 Sun Street, Biggleswade, SG18 0BZ**

Proposed rear extension & alterations to existing dwelling.

b. **CB/20/02899/FULL – 87 Holme Court Avenue, Biggleswade, SG18 8PE**

Single storey side/rear extension.

c. **CB/20/03030/OUT - Home Farm House, Dunton Lane, Biggleswade, SG18 8QU**

Erection of a detached dwelling and associated works.

d. **CB/20/02044/LB - 29 Market Square, Biggleswade, SG18 8AQ**

Listed Building: external paintwork to the ground floor retail space from turquoise blue to black surrounds.

e. **CB/20/01393/VOC Land at the rear of 33 - 57 Shortmead Street, Biggleswade SG18 0AT**

Variation to Condition 19 of Planning Permission CB/16/00181/FULL (Construction of 30 no. dwellings and associated road, demolition of commercial premises). Addition of working drawing for TH2 house type to approved plans RDC1034-TH2-200H.

f. **CB/19/02827/PAPC - Land North of Biggleswade**

Development Brief relating to a residential scheme of around 400 dwellings at land north of Biggleswade, with access taken from Furzenhall Road.

**10. ACCOUNTS**

**a. Financial Administration**

For Members to receive and adopt the following accounts:

- i. Lloyds Bank Payment listing 31/07/2020.

**11. ITEMS FOR CONSIDERATION**

**a. Lindsells level crossing, Biggleswade - Proposed closure of Lindsells level crossing - Biggleswade Bridleway No. 11**

Highways Act 1980 - Section 119A - Proposed closure of Lindsells level crossing (Biggleswade Bridleway No. 11) and the creation of an alternative route via a new bridleway bridge Highways Act 1980 - Sections 26 and 118 - The proposed creation of a new footpath and the upgrading of Footpaths Nos. 13, 14 and 16 to bridleways and the stopping up of parts of Footpath No. 19 and Bridleway No. 11 in Biggleswade Central Bedfordshire Council has now received an application from Network Rail to close the section of Biggleswade Bridleway No. 11 that crosses the East Coast Mainline at Lindsells level crossing near Shortmead House to the north of Biggleswade (points X-Y on the attached plan) on the grounds of rail safety. (There is a revised map – deferred from previous Agenda)

**12. ITEMS FOR INFORMATION**

**a. Planning Application Outcomes**

Attached report of the Planning Application Outcomes as at 03/09/2020.

**b. CB/20/00959/OUT - Land East of Biggleswade**

Received hard copies of the following documents:

Development Brief  
Technical Note: Ecology Response to Consultation Comments  
Technical Note: Badger & bat Roost Survey  
Technical Note: Construction Access Clarification  
Technical Note: CBC Highway Authority Response  
Comparison of Access Strategies  
Consolidated Landscape & Visual Impact Assessment  
Additional Archaeological Assessment  
Construction Environmental Management Plan  
QC Opinion on Ecological Information

These documents are held in the Council offices for inspection by members.

### 13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_3g5XGMf-S--YYqYb2X9yKw](https://zoom.us/webinar/register/WN_3g5XGMf-S--YYqYb2X9yKw)

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

### 14. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- (15a. Purchase of Old Town Hall)
- (15b. Land North of Biggleswade)
- (15c. Drove Road Chapel Wall Repairs)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING**  
**HELD ON TUESDAY 25th AUGUST 2020**  
**AT 7PM VIA ZOOM WEBINAR FUNCTION**

**PRESENT:**

Cllr D. Albone  
Cllr I. Bond  
Cllr K. Brown  
Cllr G. Fage (Vice Chairman)  
Cllr F. Foster  
Cllr L. Fage  
Cllr M Foster  
Cllr M. Knight  
Cllr M. North  
Cllr R. Pullinger  
Cllr H. Ramsay  
Cllr M. Russell (Chairman)  
Cllr D. Strachan  
Cllr C. Thomas  
Cllr J. Woodhead

Mr P. Tarrant – Town Clerk & Chief Executive, Biggleswade Town Council  
Mr P. Truppin – Assistant Town Clerk, Biggleswade Town Council  
Mrs S. van der Merwe – Meeting Administrator, Biggleswade Town Council

Members of Public – 7

**Meeting Formalities:**

Following a reminder to meeting attendees, both panel and public, that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of the individual. The Mayor asked everyone to mute their microphones when not speaking.

**1. APOLOGIES FOR ABSENCE**

None.

**ABSENT WITHOUT APOLOGIES**

None.

**2. DECLARATIONS OF INTEREST**

**a. Disclosable Pecuniary interests in any agenda item:**

Cllr Bond – 11G – Lindsell's Crossing.

b. **Non-Pecuniary interests in any agenda item:**

None

3. **TOWN MAYOR'S ANNOUNCEMENTS**

**New Town Clerk:**

Cllr Russell expressed her delight in welcoming Peter Tarrant as the new Town Clerk and Chief Executive to the Town Council.

**Expression of thanks to Biggleswade Town Council staff:**

A member of the public wrote to the Town Council to express her thanks to the Council on its offer of an allotment to her daughter. Many young people have struggled with isolation and motivation during the COVID-19 lockdown and being outdoors and busy has brought huge satisfaction and a sense of achievement to her daughter. The writer hoped that more young people can be made aware of the provision of the allotments as it is such a healthy and fulfilling hobby. The writer expressed her sincere thanks to the Town Council and everyone in the allotment team.

**18 August 2020 – Presentation to the Biggleswade Rotary Club:**

On 18 August Cllr Russell was invited to speak at the Biggleswade Rotary Club to update its Members on developments in Biggleswade. During questions, a Rotarian was nominated as a member of the Neighbourhood Plan Group.

**20<sup>th</sup> Anniversary of the Twinning with Erlensee:**

This year is the 20<sup>th</sup> anniversary of the Twinning of Biggleswade with Erlensee and a party from Erlensee were due to visit Biggleswade in July. Since this was unable to go ahead, the Twinning Association organised a Zoom event on 22nd August 2020. Bernard Briars and Manfred Heller, the respective Mayors who signed the twinning agreement shared their memories over the years. Cllr Russell also addressed the attendees as the current Biggleswade Mayor and gave greetings from Biggleswade Town Council to their Mayor, Stefan Erb, and everyone in Erlensee.

4. **PUBLIC OPEN SESSION**

The IT Administrator advised members of the public wishing to speak to use the “raise hand” function on screen.

## **Mr Richard Philp – re Lindsell’s Crossing**

In July 2014 Network Rail held a series of consultations covering the closure of several local crossings. The proposal was to close Lindsell’s Crossing and replace it with a bridleway bridge. An information event was held on 10<sup>th</sup> September 2019 and the preferred option was to build a bridge 385m north of the crossing. Members of the public felt that this was in the incorrect location. Mr Philp urged Councillors to make every effort to have this bridge sited significantly closer to the present crossing.

## **Cllr H. Whitaker, Central Bedfordshire Ward Councillor**

Cllr Whitaker spoke about the allotment road access (Item 11b). The track leading to Kennel Farm is owned by CBC, not by Taylor Wimpey, but it is not designated as a right of way. CBC Officers are investigating what rights were given to Taylor Wimpey with regards to putting in a gate to stop public access. Cllr Whitaker will update Councillors if any further information becomes available.

### **5. INVITED SPEAKER**

None.

### **6. MEMBERS’ QUESTIONS**

None.

### **7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

Members received the minutes of the Council Meeting held on **Tuesday 11<sup>th</sup> August 2020**.

The following point was discussed:

**Page 5 – Cllr M Foster** – there was a spelling error on one of the street names put forward and Cllr M Foster wished to note that the choice was “Cardamon” and not “Cardamom” as stated in the Minutes.

The Assistant Town Clerk confirmed that, having checked the dictionary, the correct spelling is “cardamom” but “Cardamon” is used as an alternative. What has been included in the minutes is correct spelling per the dictionary. The Assistant Town Clerk confirmed that he has communicated “Cardamom” to the local authority but both words are in use.

Subject to this note, the minutes were approved as a true and accurate record.

### **8. MATTERS ARISING**

Matters arising from the Minutes of the Town Council Meeting of **11<sup>th</sup> August 2020**.

#### **a. Page 4 – Item 8c – Biggleswade Parking Orders:**

Members wished to receive an update regarding the Parking Orders.

Members were informed that this has been addressed with Marcel Coiffait, Director of Community Services at CBC. It was agreed that an update will be provided at the next Council meeting.

b. **Page 4 – Item 8b – The Orchard Community Centre:**

Cllr Pullinger requested an update on the re-opening of the Orchard Community Centre. The Assistant Town Clerk confirmed that he would notify members as soon as he had an update on the installation of the flooring.

9. **PLANNING APPLICATIONS**

a. **CB/20/02788/FULL - 48 - 54 Lawrence Road, Biggleswade, SG18 0LS**

Construction of new residential bungalow, formation of access, parking, turning and garden areas.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application for the following reasons: 1) Poor Access, 2) Lack of capacity for the volume of traffic on the road, 3) The issue of construction lorries and the right of way access for current residents.

b. **CB/20/02667/FULL - 1 Jasmine Close, Biggleswade, SG18 8SW**

Loft extension with raised roof height.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

c. **CB/20/01520/FULL - Phase 6B Stratton Business Park, East of Pegasus Drive, Biggleswade**

The erection of 4 no. B8 use distribution units, together with associated energy centre, balancing pond, landscaping and all other ancillary works.

Members noted that the Town Council's original comments were included on the CBC Planning Portal, and it was suggested that we raise no objections. Councillors wished to know where the S106 monies from these commercial units in particular were to be allocated.

There are amendments providing additional information, including further ecological, landscape, highways, a travel plan and sustainability details.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that: 1) Neighbours are consulted and that any comments they make are considered by CBC in their deliberations 2) CBC show transparency of where S106 monies are allocated 3) Consideration is taken with regards to the bridleway and/or rerouting of this as well as pedestrian access and cycleway.

10. **ACCOUNTS**

Members **ADOPTED** the following accounts:

- i. Detailed Balance Sheet to 31/07/2020.



- ii. Summary Income and Expenditure by Committee heading 31/07/2020.
- iii. Detailed Income and Expenditure by Committee heading 31/07/2020.

## 11. **ITEMS FOR CONSIDERATION**

### a. **Schedule of Committee Meetings**

Members were asked to approve the proposed schedule of Committee Meeting dates.

The Neighbourhood Plan Group dates need to be altered to not clash with CBC Development Management Meetings and other dates were put forward.

It was noted that the Town Clerk will be putting together a list of 2021 Committee dates to be presented at a future Council meeting for approval.

Members **RESOLVED** to approve the Council, Committee and Neighbourhood Plan Group meeting dates.

Members **RESOLVED** to approve the altered start time of the Personnel Committee meeting on 29<sup>th</sup> September and 3<sup>rd</sup> November to commence at 7pm.

### b. **Allotment Access**

Members were updated on the building of an access gate at the top of Kennel Farm Lane.

Members felt it would be in the public interest to have an explanation from CBC of what permissions Taylor Wimpey has been given.

Members questioned whether the public had a 'prescriptive right' to access this road.

It was **RESOLVED** to write to CBC to ask if the access road can be kept open, and if not, the duration of the closure.

### c. **Pedestrian Crossing Potton Road**

Members were informed that a previous temporary crossing was removed but this crossing will be reinstated by the beginning of the new school year. CBC have expressed their intention to monitor the situation once the crossing is in place.

It was **RESOLVED** to write to CBC to ask for confirmation that the temporary crossing will be reinstated before the start of term and that CBC will be monitoring the junctions at Stratton Way and Nursery Close as well as the crossing itself.

### d. **Drove Road Chapel Wall Repairs**

Councillors were requested to consider a report from the Works Manager with quotes for urgently required repairs to Drove Road Chapel Wall.

It was **RESOLVED** to defer this to the next Council Meeting on 8 September 2020.

e. **MHCLG Planning Consultations**

The Ministry of Housing, Communities and Local Government has issued three consultations on reform of the planning system:

1. Changes to the current planning system (NALC deadline for responses 17.9.20 (MHCLG deadline 1.10.20)
2. Planning for the future - the planning white paper (NALC deadline for responses 15.10.20) (MHCLG deadline 29.10.20)
3. Transparency and competition: a call for evidence on data on land control (NALC deadline for responses 16<sup>th</sup> October) (MHCLG deadline 29.10.20)

Briefings were provided to Members for consultation and councils are requested to respond to NALC emailing [policycomms@nalc.gov.uk](mailto:policycomms@nalc.gov.uk) by the individual deadlines given.

Members recommended forming a small Working Group to review the documents and report to Council at the end of September 2020.

It was **RESOLVED** to set up a small Working Group with Cllr Albone, Cllr Russell, Cllr North, Cllr G Fage, Cllr Strachan and Cllr Bond.

Cllr Russell requested that the NALC consultation paperwork be re-circulated and the documents from the government website should be downloaded for further review.

f. **Workshop Facilities**

The Town Clerk advised that he has spoken to the Works Manager on this matter and his overall impression is that the cost of a permanent solution is financially disproportionate. He believes the solution would be to lease the right local premises and feels this should be moved along quickly.

It was **RESOLVED** that Officers of the Council investigate a short-term lease and present a report to the F&GP Committee Meeting on 15<sup>th</sup> September 2020.

g. **Lindsells Level Crossing, Biggleswade – Proposed closure of Lindsells Level Crossing – Biggleswade Bridleway No. 11**

Cllr Bond left the meeting.

Councillors were advised that this is not the most up-to-date version of the document and that the consultation will be extended by CBC to take this into account.

It was therefore **RESOLVED** to defer this item to the next Council Meeting of 8<sup>th</sup> September 2020 to give Councillors further time to review the most recent proposal.

Cllr Bond returned to the meeting.

12. **ITEMS FOR INFORMATION**

a. **Appointment of new Town Clerk and Chief Executive Officer**

Members welcomed the new Town Clerk and Chief Executive Officer, Mr Peter Tarrant.

b. **Crime Statistics**

Members discussed the Crime Statistics for July 2020.

Members were concerned at the continuing number of reported assaults, offences against a person, and sexual harassment. Members were reassured that Bedfordshire Police continue to monitor these statistics.

Members were unhappy with the format of the Crime Statistics reports. It was noted that if the raw data can be provided, a more user-friendly report can be created. Members requested a comparison with previous year's statistics to understand if there is a connection with the lockdown and COVID-19.

It was **AGREED** that the Town Clerk and Cllr Strachan discuss an alternative way to present these statistics.

13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

a. **Amanda Cawthorn – Biggleswade Community Safety Group**

Members were informed that two speed indicators will be placed on Baden Powell Way. The Community Safety Group will be able to provide data trends.

Members were informed that The Community Safety Group provided support to Mulberry Close residents during recent flooding.

The Community Safety Group have been collecting crime statistics for a number of years and have identified trends. Mrs Cawthorn will provide this information to the Town Clerk.

**Cllr H. Whitaker, Central Bedfordshire Ward Councillor:**

Cllr Whitaker informed members that Kennel Farm Road was proposed to be a permissive bridleway. However, this has not been formally agreed. Members noted that a right of way was unlikely to be granted. This is currently being reviewed by the CBC Legal Team.

14. **EXEMPT ITEMS**

There were none.

## Development Management

### Central Bedfordshire Council

Priory House, Monks Walk  
Chicksands, Shefford  
Bedfordshire SG17 5TQ  
www.centralbedfordshire.gov.uk



Mr P Truppin  
Clerk to Biggleswade Town Council  
The Old Court House  
4 Saffron Road  
Biggleswade  
Beds  
SG18 8DL

**Date** 03 September 2020

Dear Mr Truppin,

**Application No:** CB/19/02827/PAPC  
**Location:** Land North of Biggleswade  
**Proposal:** Development Brief relating to a residential scheme of around 400 dwellings at land north of Biggleswade, with access taken from Furzenhall Road.

The above development brief is scheduled for the next Development Management Committee on 16 September 2020. It has been recommended that the Committee endorse the development brief for development management purposes, however the Committee is free to make a decision which is not in line with this if it considers there is grounds to do so.

Further to your Council's comments, you now have the opportunity for a representative to address the Committee. To request a speaking slot, you must notify Governance Services. All speaking requests must be received by 5pm on 15 September, 2020.

Requests can either be made by telephone (0300 300 5649) or via email ([committeemeetings@centralbedfordshire.gov.uk](mailto:committeemeetings@centralbedfordshire.gov.uk)). It is essential that you provide a contact telephone number. Further details of the speaking procedure are set out in the enclosed information sheet.

The Committee will be held virtually via Microsoft Teams due to the current Covid-19 outbreak. Further details will be provided by Governance Services when you register to speak. Please contact Governance Services if you wish to address the Committee but are unable to participate in the virtual meeting.

The Development Management Committee's start time is subject to confirmation and you should note that the meeting could begin at either 9.30am or 10.00am. The agenda for the meeting will show the start time and it will be published on the Council's website at least 5 clear working days before the Committee is held. The agenda can be viewed using the following link:

[https://www.centralbedfordshire.gov.uk/info/31/meetings/219/development\\_management\\_committee/2](https://www.centralbedfordshire.gov.uk/info/31/meetings/219/development_management_committee/2).

Councillor contact details can be found at <http://www.centralbedfordshire.gov.uk/council/councillors/overview.aspx> or by telephoning customer services on 0300 300 8692.

Yours sincerely,

A handwritten signature in black ink that reads "Andrew Davie". The signature is written in a cursive style with a light grey shadow effect behind the text.

**Andrew Davie**  
**Assistant Director - Development Infrastructure**

# Development Management

## Central Bedfordshire Council

Priory House, Monks Walk  
Chicksands, Shefford  
Bedfordshire SG17 5TQ  
[www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)



## Speaking at Development Management Committee Meetings – Have YOUR say!

Members of the public can speak at the Council's Development Management meetings on planning applications and development briefs submitted under the Town and Country Planning legislation.

The purpose of this scheme is to allow applicants, objectors, agents, supporters and representatives from Town and Parish Councils/Parish Meetings to make their views known to the Committee in person. Letters of support or objection will be taken into account during the consultation period.

The scheme only applies to applications and development briefs which are submitted to the Committee and not to applications or development brief dealt with under Officer delegated powers.

### How long can I speak for?

A **maximum of three minutes** is available for each collective group of speakers i.e.

- Group 1: representatives from each Town or Parish Councils/Parish Meetings;
- Group 2: any individual and organisation **objecting** to the development brief; and
- Group 3: any individual and organisation **supporting** the development brief, including the applicant and agent.

This time limit will be strictly adhered to. The Council strongly encourages speakers to get together and make a joint case, appointing a representative to speak on their behalf. If no spokesperson is appointed, speakers will be heard in the order that requests have been received until the three minutes have been used up.

**Please note** that the requests to speak will be recorded on a '**first come, first served**' basis. Should there be more than one request to speak on a particular item, the first person registered will be asked if they agree to share the three minutes speaking allowance.

Further information is provided in the Council's Constitution: Part 4G - Public Participation Procedure - Annex 3: Procedure for Public Participation in Development Management Committee Meetings when determining Planning or other Applications

(<https://centralbedfordshire.app.box.com/s/tnatqkq10fd74azjl23eys2psx697ozn>).

### When do I speak?

The Planning Officer will introduce the development brief including slides of the location and the Chairman will then invite the speakers to address the Committee in the following order:

- Town or Parish Councils/Parish Meetings representatives;
- Objectors/representatives; and
- Supporters including applicants/agents.

### **How can I best use my time when speaking to the Committee?**

It will help if you limit your views to relevant planning issues related to the content of the development brief.

You should try to avoid reference to matters which are not relevant in reaching the development brief decision. Examples might be:

- Matters covered by other laws (e.g. alcohol licensing);
- Private property rights (e.g. boundary or access disputes);
- Personal remarks (e.g. the applicant's motives);
- Effect on the value of property;
- Possible future development; and
- Loss of view over other people's land.

### **What time is the development brief heard?**

The Committee Meeting will start at 9.30 or 10.00am and you are requested to arrive at least 15 minutes before the start of the meeting.

The Agenda will be considered in the order printed unless the Chairman exercises his right to vary the order of business.

### **Can I circulate information at the meeting?**

Written or illustrative material **will not** be circulated at the meeting. If you have any such material or any additional information to be considered by the Committee, please provide this to the relevant Case Officer/Planning officer at the Council by midday on the Friday before the Committee date. Additional information will be published to the Council's website the evening before the meeting.

### **How will the development brief be determined?**

The Planning Officer will provide clarification on any matters arising from the public participation. The Committee will then consider the development brief and vote. Should the development brief be deferred, your views can be restated at that time.

### **For more information**

If you would like to know more about public participation, please contact Sophie Sherwood on telephone number **0300 300 5649** or email:

[committeemeetings@centralbedfordshire.gov.uk](mailto:committeemeetings@centralbedfordshire.gov.uk)

Date: 18/08/2020

Biggleswade Town Council Item 10ai Lloyds payment listing 31/07/2020

Time: 13:30

## Cashbook 2

## Lloyds Current A/C

Page 1

Payments made between 01/07/2020 and 31/07/2020

User: DCW

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/07/2020	Huxley Electrical	CNXL200880	-538.00	-538.00		501			Bought Ledger - Chq's
02/07/2020	Public Sector Deposit Account	TFR	250,000.00			224		250,000.00	Public Sector Deposit Account
03/07/2020	Public Sector Deposit Account	TFR	150,000.00			224		150,000.00	Public Sector Deposit Account
07/07/2020	Huxley Electrical Services	000309	538.00	538.00		501			P/Ledger Electronic Payment
07/07/2020	ADT Fire & Security plc	201334	407.76	407.76		501			44617976-15/191/ADT Fire & Sec
07/07/2020	AMF Services (Bedford) Ltd	201335	413.32	413.32		501			22853/192/AMF Services (Bedfor
07/07/2020	Rosetta Publishing Ltd	201336	258.00	258.00		501			10897/207/Rosetta Publishing L
07/07/2020	F & R Cawley Ltd	201337	455.33	455.33		501			313197/193/Cawley - DDR
07/07/2020	Flowbird Smart City UK Ltd	201338	164.64	164.64		501			UK128181/182/Flow Smart Ci
07/07/2020	GH Online Accounting Limited	201339	571.20	571.20		501			12888/196/GH Online Accounting
07/07/2020	Groundcare Machinery Services	201340	187.99	187.99		501			82511/197/Groundc Machinery
07/07/2020	Henlow Building Supplies	201341	131.69	131.69		501			D0120215/226/Henl Building S
07/07/2020	Huxley Electrical Services	201342	305.00	305.00		501			1720/222/Huxley Electrical Ser
07/07/2020	HM Revenue & Customs	201343	6,148.64	6,148.64		501			JUNE20/186/HM Revenue & Custom
07/07/2020	LGRC Associates Ltd	201344	13,564.80	13,564.80		501			1015/199/LGRC Associates Ltd
07/07/2020	The Lion Press (Sandy) Ltd	201345	300.00	300.00		501			5203/198/The Lion Press (Sandy
07/07/2020	Bedfordshire Pension Fund	201346	7,299.93	7,299.93		501			JUNE20/187/Bedfor Pensio
07/07/2020	R & C Hyett	201347	2,580.00	2,580.00		501			BTC257/205/R & C Hyett
07/07/2020	Madeline Russell	201348	236.00	236.00		501			3720/206/Madeline Russell
07/07/2020	Hire or Buy Group Ltd	201349	201.59	201.59		501			1028355/221/Hire or Buy Group
07/07/2020	Shaw & Sons Ltd	201350	211.20	211.20		501			0000276257/208/Sh & Sons Ltd
07/07/2020	Spaldings UK Limited	201351	132.72	132.72		501			SI-2570758/183/Spaldi UK Li
07/07/2020	Staywell Occupational Health L	201352	135.00	135.00		501			4769/184/Staywell Occupational
<b>Subtotal Carried Forward:</b>			433,704.81	33,704.81	0.00			400,000.00	



## Lloyds Current A/C

## Payments made between 01/07/2020 and 31/07/2020

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
07/07/2020	Turfcare Leisure Services Ltd	201353	690.47	690.47		501			15401/210/Turfcare Leisure Ser
07/07/2020	The Transportation Consultancy	201354	1,404.00	1,404.00		501			833/209/The Transportation Con
07/07/2020	Unison	201355	11.50	11.50		501			JUNE20/188/Unison
07/07/2020	Flowbird Smart City UK Ltd	201356	159.60	159.60		501			UK128415/258/Flow Smart Ci
07/07/2020	Spaldings UK Limited	201357	186.91	186.91		501			SI-2575730/259/Spaldi UK Li
10/07/2020	Ampoweruk Ltd-DDR	Refund	-6,860.97	-6,860.97		501			Purchase Ledger
13/07/2020	The right Fuelcard Company Lim	DDR	2.40	2.40		501			266-motor fuel
13/07/2020	Node IT Solutions Ltd	DDR1	139.99	139.99		501			5036/202/Node IT Solutions Ltd
13/07/2020	Node IT Solutions Ltd	DDR2	211.20	211.20		501			5035/200/Node IT Solutions Ltd
13/07/2020	Node IT Solutions Ltd	DDR3	2,801.54	2,801.54		501			5034/201/Node IT Solutions Ltd
14/07/2020	Lloyds Salary A/C	Tfr	23,100.00			204		23,100.00	Salaries A/C
16/07/2020	Claire Leeks	000310	60.00			1087	102	60.00	Claire Leeks-refund duplicate
16/07/2020	Fuel Genie DDR	DDR4	395.62	395.62		501			4327790/195/Fuel Genie DDR
20/07/2020	AIB Merchant Services	DDR5	26.39	26.39		501			300620000006/189/Merchant
20/07/2020	Ampower - 73506 - Old Court Ho	DDR6	350.00	350.00		501			Purchase Ledger
20/07/2020	OPUS Energy (Corporate) Limite	DDR7	535.97	535.97		501			Purchase Ledger
20/07/2020	Ampower G81907-Kings Reach	DDR8	600.00	600.00		501			Purchase Ledger
22/07/2020	ADT Fire & Security plc	201358	72.00	72.00		501			262-Site attendance
22/07/2020	CoolerAid Ltd	201359	49.12	49.12		501			275-Still bottle+sanitization
22/07/2020	AMF Services (Bedford) Ltd	201360	1,046.05	1,046.05		501			265-Inspect machine front lift
22/07/2020	Anglian Water Business Ltd. (N	201361	39.28	39.28		501			301-Water Apr-Jul Bus Terminus
22/07/2020	Anglian Water Business Ltd. (N	201362	17.43	17.43		501			296-Water Apr-Jul
22/07/2020	Anglian Water Business Ltd. (N	201363	22.43	22.43		501			298-Water Mar-Jul Cemetery
22/07/2020	Anglian Water Business Ltd. (N	201364	193.67	193.67		501			302-Water Apr-Jul King Reach
22/07/2020	Anglian Water Business Ltd. (N	201365	112.70	112.70		501			300-Water Apr-Jul Courthouse
22/07/2020	Anglian Water Business Ltd. (N	201366	521.69	521.69		501			299-Water Apr-Jul Sportgrnd
22/07/2020	Anglian Water Business Ltd. (N	201367	39.28	39.28		501			297-Water Apr-Jul Farfield
22/07/2020	British Telecommunications PLC	201368	181.04	181.04		501			271-Monthly mobile
<b>Subtotal Carried Forward:</b>			459,814.12	36,654.12	0.00			423,160.00	

## Lloyds Current A/C

## Payments made between 01/07/2020 and 31/07/2020

## Nominal Ledger Analysis

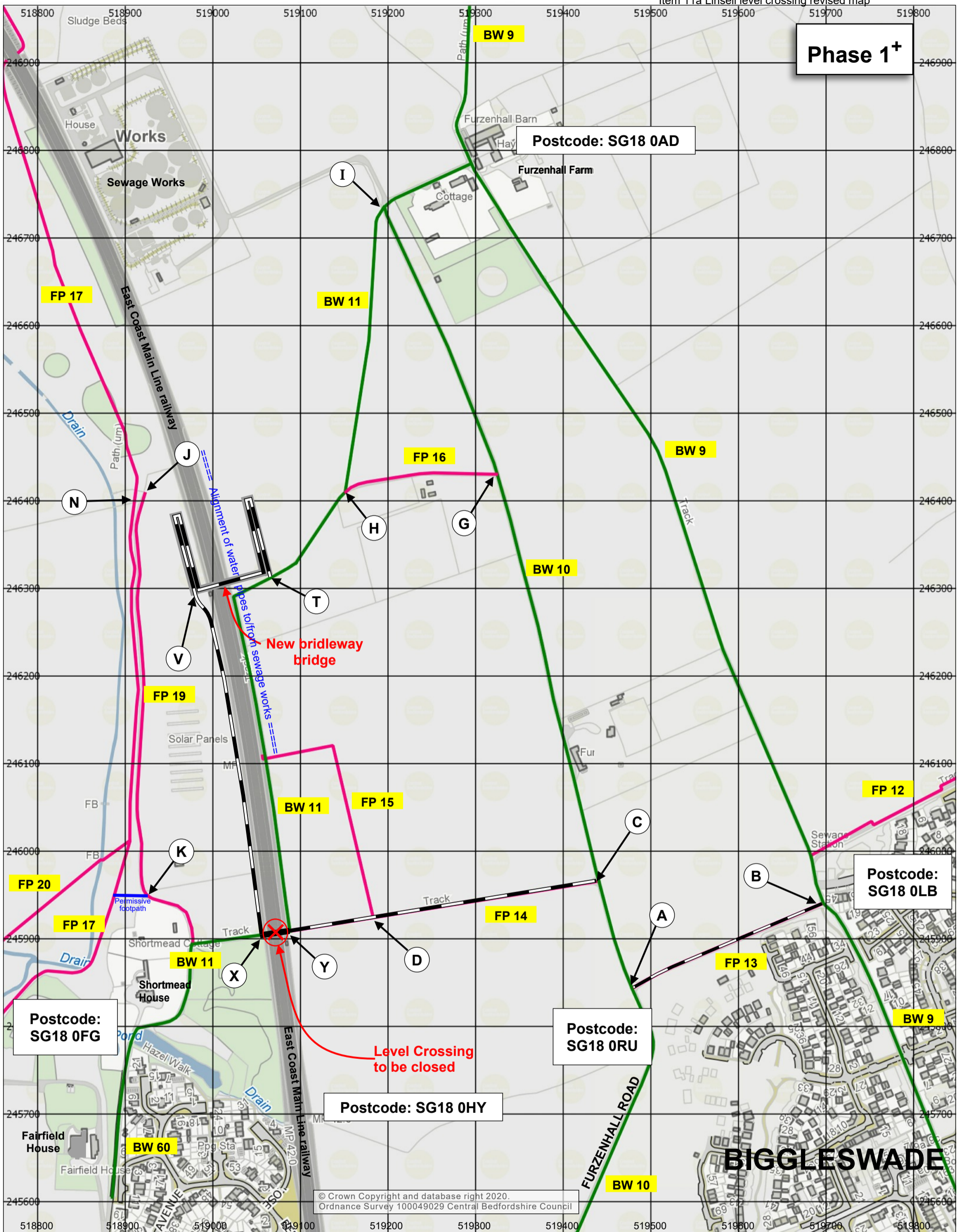
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									charge
22/07/2020	L. Bennett & Son Ltd	201369	102.31	102.31		501			269-Dry powder + screw
22/07/2020	Colin Ross Workwear & Safety	201370	20.39	20.39		501			276-Disposable gloves
22/07/2020	Chubb Fire Ltd	201371	59.87	59.87		501			274-Extinguisher maint.
22/07/2020	Deeping Direct Limited	201372	72.00	72.00		501			280-Container hire March
22/07/2020	Bedfordshire & River Ivel Dra	201373	24.50	24.50		501			267-Annual drainage rates
22/07/2020	Groundcare Machinery Services	201374	208.99	208.99		501			283-Mower repair and collect
22/07/2020	Herts CCTV Partnership Ltd	201375	1,860.00	1,860.00		501			284-CCTV monitoring 20/21
22/07/2020	Biggleswade MOT Centre Ltd	201376	25.00	25.00		501			268-Repair loose wheel
22/07/2020	Professional Pest Management	201377	90.00	90.00		501			288-poest control service Jul.
22/07/2020	Allan Peacock (Street Lighting	201378	360.00	360.00		501			263-Cherry picker-hanging basket
22/07/2020	Peninsula Business Services Li	201379	733.86	733.86		501			287-Provision of services
22/07/2020	G & A Plumbing and Heating Eng	201380	180.00	180.00		501			282-Investg. faulty boiler
22/07/2020	DCK Accounting Solutions Ltd	201381	2,563.34	2,563.34		501			279-Year end accounts
22/07/2020	Ricoh UK Ltd	201382	478.45	478.45		501			289-Copier rental
22/07/2020	STOTFOLD ENGINEERING CO LTD	201383	48.00	48.00		501			291-Weld chain padlock
22/07/2020	The Tree People Bedford Ltd	201384	900.00	900.00		501			292-Make tree safe-emergency
22/07/2020	Urban Vision Enterprise CIC	201385	6,579.39	6,579.39		501			294-N'Hood plan support
22/07/2020	Veolia Environmental Services	201386	64.80	64.80		501			295-Euro lift
22/07/2020	C Keeble	201387	2,208.00	2,208.00		501			336-Hanging baskets Refilled
22/07/2020	Flowbird Smart City UK Ltd	201388	5,499.46	5,499.46		501			339-Maintina parking equip
22/07/2020	Rialtas Business Solutions Ltd	201389	807.60	807.60		501			338-Rialtas annual Omega subs
22/07/2020	Hire or Buy Group Ltd	201390	27.50	27.50		501			337-Stihl chain loop
22/07/2020	BNP Paribas	DDR	584.17		97.36	4046	902	486.81	LN69 XVL Lease
23/07/2020	EE - DDR	DDR9	389.20	389.20		501			281-Monthly mobile charge
27/07/2020	Kubota Finance	Std Ord	536.40		89.40	430		447.00	Kubota Finance Leasing
<b>Subtotal Carried Forward:</b>			<b>484,237.35</b>	<b>59,956.78</b>	<b>186.76</b>			<b>424,093.81</b>	

## Lloyds Current A/C

Payments made between 01/07/2020 and 31/07/2020

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
						435		-33.44	Kubota Finance Leasing
						4253	109	33.44	Kubota Finance Leasing
						4982	109	413.56	Kubota Finance Leasing
						350		-413.56	Kubota Finance Leasing
<b>Total Payments:</b>			484,237.35	59,956.78	186.76			424,093.81	



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 Ordnance Survey 100049029 Central Bedfordshire Council

HIGHWAYS ACT

**Linsells Level Crossing, North of Biggleswade:  
 Proposed Replacement Bridge and Changes to the Local Rights of Way Network**



- Bridleways to be stopped up **X Y**
- Bridleway to be created **X V T**
- Footpaths to be upgraded to bridleways **C D Y A B**

- Unaffected footpaths and bridleways
- Unaffected permissive footpath



Scale: 1:4000@A3  
 Date: 19-8-2020  
 Ver. 3.0  
 Drafted by AM

OUTCOME OF CBC DETERMINED PLANNING

2018							
Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
Wilsheres Road, 38	18/04253/FULL	27/11/2018	No Objection	Singe & two storey rear extension.		Awaiting Decision	

2019							
Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
Dunton Lane, Stratton Park Drive	19/02839/VOC	08/10/2019	No Objection	Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time		Awaiting Decision	
Land North of Biggleswade	19/04301/OUT	14/01/2020	Strongly Object - does not comply with NPPF and various other comments made against the Applicant	Outline Application: planning permission with all matters reserved except for access for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up to 406 dwellings including affordable housing; green infrastructure accommodating landscaping, allotments, community orchard, public open space, children's playspace; new roads, car parking, cycleways and footways; associated infrastructure; including a sustainable drainage system; vehicular access to be secured from Furzenhall road.		Awaiting Decision	
Lincoln Crescent, 48	19/03482/FULL	12/11/2019	No Objection	Proposed single storey rear extension		Awaiting Decision	

2020							
Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
Apple Tree Close,3	20/02239/FULL	14/07/2020	No Objection	Proposed timber framed home office.		Awaiting Decision	
Biggleswade Road, Land East of	20/00959/OUT	28/04/2020 & 11/08/2020	No Objection - provided the following points are considered 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to A1	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities	Virtual Council Meeting 28/04/2020 and again on 11/08/2020. Same objection applies to the second meeting as to the first.	Awaiting Decision	
Broadmead, 24	20/02693/FULL	11/08/2020	No objection	Demolition of existing outbuilding and construction of prefabricated detached garage, with erection of single storey rear extension, replacement UPVC windows and new crossover for new detached garage.		Consultation period	
Dartmoor Way, 8	20/02384/FULL	11/08/2020	No Objection.	Proposed single-storey side extension and driveway to provide off-street parking.		Granted 01/09/2020	
Drove Road, 120	20/01278/FULL	28/04/2020	No Objection	Proposed loft conversion with rear dormers	Virtual Council Meeting held 28/04/2020	Granted 05/08/2020	
Drove Road, 148B	20/02572/FULL	11/08/2020	No Objection	Two storey side extension to form garden/dining room & ensuite.	Virtual Council Meeting held 11/08/2020	Awaiting Decision	
High Street, 17-17b	20/01122/FULL	14/04/2020	No Objection	Single storey extension to form new gymnasium area, reception and staircase	Virtual Council Meeting, decided via email	Granted 08/07/2020	
High Street, 63	20/02432/LB	11/08/2020	No objection provided: 1)there is mitigation in place for sound proofing due to the adjacent business having a noise factor. CBC Should conduct a noise assessment and take due consideration if impact of noise from business next door. 2) The residents are made aware that, as per BTC Parking permit policy, there will be no eligibility for resident parking permits, however, the physiotherapy clinic will be eligible for worker permits for their staff.	Listed Building Conversion from bank to physiotherapy clinic at ground floor and 2 x residential flats above and construction of new residential block to rear of site.		Consultation period	
Hitchin Street, 184	20/02151/FULL	14/07/2020	No Objection	Create dropped kerb for easier vehicular access to driveway.		Granted 21/08/2020	
Jasmine Close, 1	20/02667/FULL	25/08/2020	No Objection	Loft extension with raised roof height.	Virtual Council Meeting held 25/08/2020.	Consultation period	
Juno Place, Land adjacent to Unit 2 (Plot 3 Phase 5), Stratton Business park	20/02020/ADV	14/07/2020	No Objection	Advertisement: To permit the use of signage in two locations on the main building, plus the use of flagpoles and a totem.		Granted 24/08/2020	
Lawrence Road, 48 - 54	20/02788/FULL	25/08/2020	Objection on the following grounds: 1) Poor Access, 2) Lack of capacity for the volume of traffic on the road, 3) the issue of construction lorries and the right of way access for current residents.	Construction of new residential bungalow, formation of access, parking, turning and garden areas.	Virtual Council Meeting held 25/08/2020.	Consultation period	
Langford Road - Little Acre One,	20/02172/FULL	14/07/2020, 11/08/2020	No Objection	Siting of 4 static and 4 mobile caravans with new separate cross over/vehicular access and change of use of land.		Withdrawn 27/08/2020	
London Road, 4	20/01657/LB	12/05/2020	Objection - 1) Further detailed plans on design for this application is required 2) Clarity on parking spaces for this application is required 3) Clarity whether Coffee Shop included in this application	Change of use from A1 (Beautician) back to C3 residential dwelling (house only)		Granted 05/08/2020	

2020								
Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"	
London Road, 4	20/01453/FULL	23/06/2020	Objection - 1) Further detailed plans on design for this application is required 2) Clarity on parking spaces for this application is required 3) Clarity whether Coffee Shop included in this application	Change of use from A1 beautician (back to) C3 house residential dwelling (house only). Resubmission of planning application due to i) Highways have objected to parking issues; and ii) Alteration to the red line boundary		Granted 05/08/2020		
Market Squatre, 16A, New Inn Public House	20/02355/FULL	11/08/2020	No Objection	Refurbishment and extension of the site for restaurant/bar use (A4 use) at ground floor and the conversion of the first floor into two new residential units (C3 Use) with the replacement of the single storey garage in the rear yard by a two-storey distillery.	Members expressed the view that the name of the premises should remain as the New Inn.	Consultation period		
Market Squatre, 16A, New Inn Public House	20/02356/LB	11/08/2020	No Objection	Listed Building: Refurbishment and extension of the site for restaurant/bar use (Ad Use) and ground floor and the conversion of the first floor into two new residential units (C3 use) with the replacement of the single storey garage in the rear yard by a two-storey distillery.		Consultation period		
Pegasus Drive, Phase 6b Stratton Business Park, East of	20/01520/FULL	26/05/2020 & 25/08/2020	No Objection, provided that: 1) Neighbours are consulted and that any comments they make are considered by CBC in their deliberations 2) CBC show transparency of where S106 monies are allocated 3) Consideration is taken with regards to the Bridle Way and/or rerouting of this as well as pedestrian access and cycleway	The erection of 4 no. B8 use distribution units, together with associated energy centre, balancing pond, landscaping and all other ancillary works	Submitted to Council on 26/05/2020 and re-submitted to Council on 25/08/2020.	Consultation period		
Potton Road, 40	20/02410/FULL	28/07/2020	No Objection	Double storey side and rear extension.		Awaiting Decision		
Ripon Court, 15	20/02251/FULL	11/08/2020	No Objection	Front Porch.		Granted 02/09/2020		
Saxon Drive, Land Off	20/01500/DOC	26/05/2020	Strong Objection - Based on the discharge of Conditions 2,4 and 5 from the application	Discharge of Conditions 2, 4 and 5 from planning permission CB/19/02032/RM (Reserved Matters following outline application CB/17/01277/OUT erection of 200 residential dwellings with associated access, landscaping, open space and ancillary works		Application registered - No further information		
Shortmead Street, 41	20/02285/FULL	28/07/2020	Objected - one the grounds of overdevelopment of the site, as well as access, privacy and parking issues.	Conversion and extension to existing workshop with partial demolition to create two dwellings and erection of a detached barn cottage		Awaiting Decision		
Shortmead Street, Land to the rear of 33-57	20/01393/VOC	12/05/2020 & 11/08/2020	Objection - 1) House type overbearing and not in keeping with original plan 2) BTC objected to height of building in the original application 3) Building too close to other housing and will have a detrimental impact. BTC agreed to notify CBC that should they be minded to approve this application BTC would like it to be <b>Called In</b>	Variation to Condition 19 of Planning Permission CB/16/00181/FULL (Construction of 30 no. dwellings and associated road, demolition of commercial premises) Addition of working drawing for TH2 house type to approved plans RDC1034-TH2-200H		Awaiting Decision	Yes	
Spring Close, 15	20/01456/FULL	23/06/2020	Objection - Lack of parking	Conversion of double garage for residential use		Granted 06/08/2020		
Station Road, Station Chambers, 2	20/02496/FULL	11/08/2020	No objection	Change of Use from A1 to mixed A1/A4 with internal alterations.		Awaiting Decision		
Sun Street, 25	20/02516/FULL	11/08/2020	No objection	Replacement and enlarged single storey rear extension.		Awaiting Decision		
Sycamore Close, 15	20/02368/FULL	11/08/2020	No objection	Two storey side and single storey rear extension.		Awaiting Decision		
Torquay Close, 10	20/02292/FULL	28/07/2020	No Objection	New garage and garage conversion and link to existing extension.		Awaiting Decision		